

Rotary Ribs Rhythm & Blues Festival

Deauville Island at Emerson Park, Auburn NY July 19-21, 2019

2019 POLICIES AND PROCEDURES

1. Festival dates and hours are: Friday July 19th 5 pm to 9 pm; Saturday July 20th, noon to 9 pm; and Sunday July 21st, noon to 7 pm. Friday night can be optional to you. This is a paid admission festival and we are offering weekend pass options to the general public. Kids 12 and under are free. We are encouraging people to make return trips during the weekend. There will be bands playing during the festival hours, beginning Friday night. Please visit www.auburnrotarybbq.org for more festival information.
2. This is a fundraiser for the Auburn Rotary Club (established in 1915) and this year's festival proceeds benefit Nick's Ride For Friends, a local heroin and addiction awareness group. It is our intent to purchase a vehicle for Nick's so they may transport their clients for necessary medical treatments, and in some instances, transportation to out of state rehab facilities.
3. The third annual Rotary Ribs Rhythm & Blues Festival is a Kansas City BBQ Society (KCBS) sanctioned event and New York State Championship. The Grand Champion from this event receives an automatic qualifier invitation to the Jack Daniels World Championship. This year we anticipate more than 35 professional BBQ teams from the Northeast and Canada competing for this championship. Some will sell their foods, others will come for competition only. You are welcome to interact with these great people.
4. Please be assured this festival is a family friendly, safe environment for our vendors and attendees. We will have paid security on duty during festival hours and volunteer security plus the Cayuga County Sheriff's Dept and New York State Troopers during the overnight hours. You are welcome to leave your display area intact and covered with a blanked or tarp in case of overnight rain coming across Owasco Lake. Deauville Island is just that – an island with two bridges for entering and exit purposes. Deauville Island is located right next to Emerson Park (Merry Go Round Playhouse) on the foot of Owasco Lake.
5. Vendors are permitted to camp on Deauville Island during the festival and utilize the bathhouse for showers, at no additional charge. Please indicate if you will be using tents or bringing a camping vehicle.
6. Each vendor is responsible for their own booth space. Your booth must be ready at least 30 minutes prior to the doors opening each day. You have the option of providing your own tent, table and chairs, or you can utilize our vendor tent area where we will supply a covered area, tables and chairs. Please dress professionally and comfortably for July. Do not break down before show closing time as this is a distraction to clients who are still getting a reading. Please be cognizant and considerate of those around you.
7. As for marketing this festival, we utilize television, radio, some newspaper, and social media to promote our event. For the past two years we have averaged 5,000-5,500 festival attendees.
8. As a vendor, you will receive free parking during the entire festival. We ask that you unload at your tent area and then take you vehicle across the bridge to a parking area. With those with special needs, we can accommodate parking on Deauville Island. Load in times are after 12 noon on Friday July 19th and after 7 am on Saturday July 20th.
9. Minimum price for a 15 minute reading is \$40.00. You can go up from there- no maximum price. Most readers do 15 or 20 minute and half hour readings.
10. Please provide a numbered sign in sheet with times on your table so clients can have an idea of how long their wait will be if you are busy. Please have all of your prices posted at your table. Also post what form of payment you accept (credit cards, checks etc.)
11. Please indicate if you will need electricity for your booth. There is a nominal charge for the weekend for electricity. Please bring a 25 foot extension cord.

12. We do not permit incense, scented candles, sage or copal to be burned during the event. All candles should be enclosed in glass holders. Many of our clients are allergic to scents and we want to provide a pleasant experience for them.
13. We do suggest that each reader have a large sign at their booth that is either free standing or displayed on an easel. Tables are not skirted so you must bring your own fabric which should go down to the floor in the front and decorations for your table.
14. In order to reserve your space you must return a signed copy of this Policies and Procedures sheet. First time vendors must send a 50% deposit to hold your space and the balance due 10 days in advance of the show date. Your space is not secure until we have your deposit.
15. Cancellations- If you have registered for a fair and you cancel at least 30 days before the event you will receive a refund. Any cancellations received 30 days or less before the event will be reviewed on a case-by-case basis.. We know that things happen in life. All cancellations must be done in writing with the reason for cancelling.
16. The purchase of a vendor table is at your own financial risk. The Auburn Rotary Club and The Rotary Ribs Rhythm & Blues Festival doesn't guarantee you a profit.
17. There is ZERO tolerance for Hooking, the unscrupulous solicitation either inside or outside the ballroom by you, your assistant(s) or family and friends who attend the event. YOU are 100% responsible for the actions of those with you. People helping you must stay behind your table or within your allocated space.
18. Singing bowls, drums, musical instruments and loud music are prohibited in the show main area. If you need to demonstrate for a client please go outside of the vendor area as this can be a distraction for readers.
19. We reserve the right to not invite back any exhibitor who we feel was causing unnecessary problems or engaging in questionable practices, are overly and unnecessarily high maintenance, or make unacceptable demands.
20. During the event we ask for cooperation in reporting questionable, unusual, unethical or dangerous behavior to a Rotary Ribs Rhythm & Blues Festival volunteer. It is expected and assumed that everyone acts in a professional manner at all times.
21. Besides great food, beer, wine and wine slushies will be sold on the festival grounds.

Please sign your acceptance of these terms and return this entire form with your application and payment.

Signature _____ Date _____

Print Name _____ Business Name _____

Cell phone _____ email _____

Please make checks payable to Auburn Rotary Club and mail to PO Box 446, Auburn, NY 13021, or completed display/craft vendor application plus this form can be emailed to auburnrotaryny@gmail.com . For other information contact Ed Helinski, Festival Chairman, 315-664-3103.

